

Telephone: 408 374-5837 **FAX**: 408-374-5808

Appointment Cancellation Policy

To ensure that your healthcare treatment is successful and efficient, keeping your scheduled appointment is imperative. As a courtesy we will always make an effort to remind you of your scheduled visits, but due to the work load it is not always possible to contact you. Please remember that keeping your appointment is ultimately your responsibility.

Our goal is to serve all of our patients well. This includes making sure that the physician's availability does not go to waste.

Therefore, unless cancellation of an appointment is received at least 24 hours, or 1 business day, in advance of your scheduled appointment, you will be charged a no-show fee.

All missed appointments without 24 hour prior notification will be charged as follows:

\$50 per visit

Please note that payment to us for services rendered is your obligation regardless of insurance or third party involvement.
Thank you,
Paul Singer MD, and staff
Patient's signature (or parent if a minor):
Date: